

**External evaluation report for:**

**SECURITY AND CRIME SCIENCE SECOND-CYCLE STUDY PROGRAM AT THE UNIVERSITY OF BANJA LUKA**

**Number: 1/01-04-1-494-14/22**

**Date: January 16, 2023**

**Dates of visit: December 26-27, 2022**

**Location: Faculty of Security Studies at the University of Banja Luka**

**Review panel:**

**Prof. Mladen Milošević, PhD**, representative of the academic community, chairman,

**Prof. Svetlana Stanarević, PhD**, representative of the academic community, member,

**Dragana Kokot**, representative of business and practice, member and

**Simeon Petković**, student representative, member.

**Coordinator:**

Jugoslav Vuk Tepić, PhD

**External evaluation criteria for the purpose of initial accreditation:** Standards for initial accreditation of higher education institutions and study programs (AVORS, 2021), Rulebook on initial accreditation of higher education institutions and study programs of Republika Srpska (AVORS, 2021), Instructions for preparation of documentation for initial accreditation of higher education institutions and study programs (AVORS, 2021)

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## 1. Application

### 1.1 Information about the initial accreditation process

The Faculty of Security Studies at the University of Banja Luka applied for the issuance of a licence for the second-cycle study program of the Security and Crime Studies to the Ministry of Scientific and Technological Development, Higher Education and Information Society of the Republic of Srpska (hereinafter the Ministry). After reviewing the submitted documentation and concluding that the application was valid, the Ministry requested the opinion from the Council for Higher Education of the Republika Srpska (hereinafter: the Council). After obtaining a positive opinion from the Council under document number 19.040/020-3707-44/20 from October 26, 2022, the Ministry submitted to the Agency for Higher Education of Republika Srpska (hereinafter: the Agency) a request for external evaluation for initial accreditation of the Security and Crime Studies study program which was received on November 1, 2022 under protocol number 1/01-04-1-494/22. The Director of the Agency appointed Jugoslav Vuk Tepić, PhD, as the external evaluation procedure's coordinator for initial accreditation by Decision No. 1/01-04-1-494-1/22 on November 1, 2022. On November 8, 2022, the Agency signed a contract with the University of Banja Luka for external evaluation services for initial accreditation of the Security and Crime Studies study program under number 1/01-04-1-494-2/22. The Review Panel for external evaluation was appointed from the List of reviewers of the Agency by the Decision on the appointment of the Review Panel number 1/01-04-1-494-3/22 on August 30, 2022, and Decision number 1/01-04-1-494-13/22 from November 18, 2022. After concluding the contract with the members of the Review Panel and signing a statement on the absence of conflict of interest all of them were individually provided with data for logging into the Agency's information system where the documentation proving the fulfilment of the standards for initial accreditation is posted and a checklist was set up in which the members of the Review Panel entered all preliminary findings and observations and thus prepared for a visit to The Faculty of Security Studies. The process coordinator informed the members of the Review Panel about the technical details of the visit, the time frame for all phases of the external evaluation, as well as the recommended work methods for the efficient and timely execution of obligations. Also, the

tentative date for the visit to the higher education institution was agreed upon, and the manner in which the members of the Review Panel prepare all the steps during the upcoming cooperation was agreed upon.

The Review Panel analyzed the submitted documentation, prepared for the visit, and through direct inspection during the visit to the Faculty of Security Studies at the University of Banja Luka in the period from December 26 until December 27, 2022, checked the validity of the evidence of fulfilment of the requirements of the Standard for initial accreditation. The day before the start of the visit, December 25, 2022, a meeting of the Review Panel was held during which the work method for the visit was agreed upon. On the first day of the visit, the Review Panel spoke with the management of the University, i.e. the Faculty of Security Studies, the head of the Security and Crime Studies study program, and the academic and non-academic staff of the study program. This was followed by a tour of the premises and facilities of the Faculty of Security Studies, which will be used to run the Security and Crime Studies study program. On the second day of the visit, December 25, 2022, the Review Panel presented a preliminary report to the management of the Faculty of Security Studies, without announcing the outcome of the external evaluation for initial accreditation and without the possibility of commenting on the preliminary report by representatives of the Faculty.

## 1.2 Information about higher education institution

<b>Information about higher education institution:</b>	
Name, address and e-mail address of the institution	University of Banja Luka Bulevar vojvode Petra Bojovića 1A 78000 Banja Luka info@unibl.org
Web address	www.unibl.org
Name, number and date of the founding act	Law on Amendments to the Law on Higher Education 01-577/07 from March 29, 2007
Tax Identification Number (PIB)	401017720006
The registration number assigned by the Republic of Srpska Institute of Statistics	01040251
Name, surname and address (name and headquarters) of the founder	Republic of Srpska - NATIONAL ASSEMBLY
Number and date of the decision on the appointment of the person authorized to represent	02/04-3.733-1/18 20.03.2018
Number and date of the licence to operate the higher education institution	07.23/602-3900/09 June 22, 2009
Number and date of the licence to operate outside the headquarters	07.23/612-625-2/10 November 12, 2010
Visiting organizational units and responsible persons	Faculty of Security Studies, Prof. Predrag Ćeranić, PhD, dean
Contact person (for visit)	Prof. Žana Vručinić, PhD Head of the Security and Crime Studies Study Program
Phone number	+387 51 319 142

### 1.3 Application data

Study program that applied for accreditation		
Name of the study program:	Study level	Name (s) of exit qualifications
Security and Crime Studies	Second cycle	Master of Science in Security and Crime Studies – 60 ECTS

### 2.0 External evaluation

#### 2.1 Previous activities

During the preparation for the visit to the Faculty of Security Studies at the University of Banja Luka, the Review Panel analyzed the submitted documentation, made notes, remarks and comments into the Agency's system, and prepared a list of questions that would be asked during the visit. Acting by the agreed scope of work, the Review Panel made complete preparations for the visit to the Faculty (recorded on the individual accounts of the reviewers in the Agency's system, subject -SP Security and Crime Studies, Faculty of Security Studies UniBL) for external evaluation in the process of initial accreditation, in the agreed period, from December 25 until December 27. The day before the start of the visit, on December 25, 2022, a working meeting of the Review Panel was held and the details of the visit were agreed upon. The details of the visit have been agreed upon with the Faculty of Security Studies and are listed in the document Review Panel Work plan and Program of the Visit to the Higher Education Institution.

Also, a Study Program Review Report can be found in the Agency's system which is prepared and integrated into the Final External Evaluation Report for initial accreditation of the study program in question.

## **2.2 On-site visit to the higher education institution**

On the first day of the visit, the Review Panel spoke with the representative of the University and the management of the Faculty of Security Studies, the head of the Security and Crime Studies study program, and the academic and non-academic staff who will be engaged in the operation of the study program. Details about the participants of all interviews are part of the documentation of the external evaluation and are available at the Agency.

All the aspects of the organization, management and providing the necessary resources and funds to operate a study program were discussed with the management of the higher education institution and the faculty. The study programme should be up to date with a particular emphasis on the need for cooperation with the labour market in the broad sense, that is, cooperation with private organizations that have a need for graduates and to expand a scope through the contracted and project needs of the public security system, that is, the institutions of the Republic and the joint institutions of BiH.

This was followed by a tour of the premises and resources of the faculty which showed everything that was stated in the documentation in terms of support of the teaching and scientific and practical part of the study program, from the appropriate classrooms to the shooting range and IT classrooms. The faculty equally pays attention to the practical and theoretical part of the training of future graduate students but also emphasizes the insistence that their students maintain both, mental as well as physical fitness, that is, the concept of "in a healthy body, a healthy spirit", which is quite adequate to the profile of future graduates.

### 2.3 Evidence of meeting standards for initial accreditation

#### Information about the higher education institution

In the section containing Information about the higher education institution, very precise data are given that initially refer to the establishment of the University in Banja Luka, and then statistical indicators on the number of employees, visiting professors, associates and the number of students at the University. The text provides information on the publishing activities of the University as well as on scientific results and scientific meetings, exhibitions and other events where achievements in science and culture are presented and exchanged. Particularly significant is the adoption of the Development Strategy of the University of Banja Luka from 2017 to 2025, considering that the practice of adopting this kind of document at universities in the region is not that widespread. This document, precisely through the clearly stated strategic goals and sub-goals, points to the need to establish internationally recognized master's and doctoral studies, which must be better integrated as second and third-degree studies. The most important characteristics of an independent higher education institution (university) are presented concisely and clearly. Comparative advantages in relation to other higher education institutions are expressed by quantitative (number and competence of teachers, associates and technical staff; the number of students at all levels of study; the spatial arrangement of University members; facilities and other material resources, etc.) and qualitative indicators (international cooperation; membership in networks and associations; awards for excellence, etc.). The university shows commitment to the fundamental values of education, higher education, science and research, which is confirmed by the presented arguments and evidence.

Data are given on the number of study programs, where it is stated that there are 64 study programs (in the first cycle of studies), 66 programs in the second cycle and 15 study programs in the third cycle of studies at 17 faculties. Then, the information on international cooperation is very well stated, with over 100 active agreements signed at the level of the University and over 150 agreements signed at the level of organizational units. The largest number of agreements were signed with partners from the countries of the region, with partners from EU member states, with partners from countries that have special relations with the EU even though they are not members, then with partners from the Russian Federation and the People's Republic of China, as well as with several partners from other countries worldwide. Information related to the workspace of employees and students is very important. It is stated that the total area of classrooms of about 16,000 m<sup>2</sup> and laboratory space of about 10,000 m<sup>2</sup> is available. The university has 20 computer rooms with constant internet access. The libraries have around 185,000 books, and they subscribe to 75 scientific journals. In conclusion, plans for further development and advancement are stated.

#### Information about the study programme

The study programs at the Faculty are diverse and substantive, adapted to the needs of the modern teaching process. Master's academic studies in Security and Crime Studies will be the only ones in these narrow scientific fields in the territory of the Republic of Srpska.



Specialists who will perform complex tasks in a sphere of great social importance will be trained here. By accrediting these studies, the Faculty shows that it has correctly recognized the needs of the labour market and that it is ready to make available its scientific and teaching resources for the creation of highly educated personnel ready to be included in the work process in competent bodies, agencies and other organizations, but also in the field of private security. This would allow students to complete their scientific and professional training within the Republika Srpska, instead of going to universities in neighbouring countries. The proclaimed goals of the study program express adherence to the principles of the Bologna Declaration and modern education and are aimed at developing independence, critical thinking and practical knowledge.

## STANDARD 1. GOALS AND CORE TASKS OF HIGHER EDUCATION INSTITUTION

1. Goals and core tasks of the higher education institution	Reference
<ul style="list-style-type: none"> <li>Provide a link to the part of the Elaborate that refers to the reasons for the establishment, goals and tasks</li> </ul>	Guideline 1.1.
<p>When it comes to the reasons for the establishment, goals and tasks, they are not clearly and precisely presented in the Elaborate. It is necessary to notice the difference between the first and the second cycle of study. The wording, that "modern challenges such as the migrant crisis, terrorism, threats to the economic security of citizens, and other forms of threats to well-being, indicate the necessity of introducing a second cycle of studies in the scientific field of security and crime studies" does not say anything specific about this connection and necessities. Namely, there is a lack of a description of these phenomena, which, for example, due to their complex structure, new forms and manifestations, require new supplemented knowledge, new theoretical and practical approaches with new technological skills and abilities, thanks to which the graduate students will better understand and react better, that is, solve these problems in the future. In accordance with the above, there is a lack of formulations, such as: - a wider range of professional knowledge - advanced knowledge (higher level of knowledge about specific theories and practical topics) - more specialized studies than basic studies, with greater depth of knowledge about certain phenomena - professional and analytical solving of complex problems and tasks - higher level and better application of technological knowledge and skills.</p> <p>Despite certain ambiguities in the formulation of basic goals and tasks, the overall impression is that they are well thought out, achievable and sustainable, substantiated by the submitted documentation and further confirmed during the visit to the higher education institution seeing all the resources available to the Faculty.</p>	
<ul style="list-style-type: none"> <li>Provide a link to the higher education institution's strategy document and documents that regulate the manner of its adoption and revision (Statute, rulebook, procedure).</li> </ul>	Guideline 1.1.
<p>The strategic documents studied by the Review Panel represent a very solid normative basis for quality management in the implementation of the teaching and research process and leading a responsible and sustainable development policy of higher education institutions. The Strategy, as well as the Amendments to the Statute, are designed to include all necessary elements of the University, and above all, goals with clearly defined key strategic directions and frameworks that promote the highest academic standards in higher education. The amendments to the Statute of the University in 2017 fulfilled the</p>	

<p>requirements for the establishment of a new organizational unit - the Faculty of Security Studies, which, after the successful accreditation of basic academic studies, also initiated the process of accreditation of the II-level of master's studies.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the part of the proposed Statute which describes the core tasks of the higher education institution and the decision of the authority that adopted it.</li> </ul>	<p>Guideline 1.2.</p>
<p>In this regard, the university and the faculty as its constituent organizational units are fully compliant with laws, other regulations and general acts, as well as standards and good academic practices. The goals and objectives are completely and clearly established.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the institution's documents showing the goals of the higher education institution which are concrete, achievable and measurable (strategy of the higher education institution/study program).</li> </ul>	<p>Guideline 1.3. i 1.4.</p>
<p>The concreteness, feasibility and measurability of the goals emerge from the available documentation. The goals are set responsibly and reasonably, taking into account real academic, material and other resources, market indicators and the wishes and plans of future graduates.</p> <p>The Statute of the University of Banja Luka from 2022 also brought some novelties compared to the previous one. One of them also refers to the possibility of disposing of funds, where, according to the new provision of the Statute, the possibility is opened for the Board of Directors and the rector of the University to dispose of these funds with the prior consent of the university member's dean, which denies a part of the member's autonomy. Also, the powers of the rector are significantly wider compared to the previous Statute, which now implies that the rector can suspend from execution the decision of the dean of a member of the University, which also partially limits the independence of the university member.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the part of the Elaborate that refers to the analysis of the labour market, i.e. the consultations with interested parties that preceded the preparation of these documents.</li> </ul>	<p>Guideline 1.1.</p>
<p>In the above-mentioned Elaborate, in the part that refers to the alignment of the goals and objectives of the study program with the needs of society and the labour market, it is not clear what the market's needs are exactly for master's students and the different job positions they would occupy in the mentioned institutions and organizations, and in relation to graduated students of undergraduate academic studies. We can assume that these are some decision-making positions, hierarchically higher than those that are intended for</p>	

graduates of undergraduate studies, positions that require greater professional knowledge and carry greater responsibility.

In conversations with representatives of the Faculty administration and with academic and non-academic staff, the real needs of the labour market for personnel with an academic master's degree were presented and additionally documented. Expected systemic, legal and organizational changes and expected developments in the sphere of security were also pointed out. Staff training at higher levels of study is an indisputable need of the broader social environment and employers in the public and private sectors.

- Provide a link to the document that regulates the procedure for adopting, developing and revising study programs.

Guideline 1.5.

The study program was created in accordance with prescribed and default quality standards, norms and practices.

The study program was developed in accordance with the Instruction for creating and improving study programs. The suggestion is made in relation to the aforementioned Instruction that was adopted in 2011, and in this connection, it is recommended that a new one be adopted in the near future in accordance with new approaches and standards, the outlines of which are already visible in foreign academic circles. New approaches and standards refer to, among other things, secure access to electronic information, adequate electronic communication services, learning environments (physical, virtual and blended) and related learning activities that support academic interactions among students and outside of formal classes, better access to learning resources, taking into account costs or technological requirements, including special categories of students (with disabilities, part-time students, etc.), developing opportunities for self-accreditation and many others...

### **STANDARD 1. Goals and core tasks of the higher education institution**

#### **STRENGTHS:**

The need to introduce a new study program for academic master's studies is obvious. The faculty demonstrated its readiness and ability to meet the standards and requirements of good academic practice. The absence of academic master's studies in this scientific field is a gap in the education system of the Republic of Srpska that needs to be filled with a quality and sustainable study program. The curriculum enables comprehensive, theoretical and practical training of students. The purpose of the program is to upgrade previously acquired education, that is, to ensure continuity and progress in the acquisition of scientific and professional knowledge and skills.

#### **WEAKNESSES:**

No weak points were observed.

**REQUIREMENTS FULFILLMENT LEVEL**

**III**

## STANDARD 2. THE INTERNAL QUALITY ASSURANCE MECHANISMS

2. The internal quality assurance mechanisms	Reference
<ul style="list-style-type: none"> <li>Provide a link to the document(s) that describe the structure, processes, procedures and resources of the Quality Assurance System of the Higher Education Institution.</li> </ul>	Guideline 2.1.
<p>Interni normativni i strateški dokumenti precizno opisuju procese, procedure i resurse uključene u sistem obezbeđivanja kvaliteta.</p> <p>Internal normative and strategic documents precisely describe the processes, procedures and resources included in the quality assurance system.</p> <p>The entire quality assurance mechanism at the University of Banja Luka includes all necessary regulations from laws, standards, strategies, statutes, regulations, procedures and criteria, to forms and accompanying activities, it was only noticed that some were updated and adopted as completely new documents in the last year or two, while some are older than 10 years, so in this regard, some kind of activity is recommended to update/adopt new versions, adapted to the needs of the time and circumstances in which academic activities are carried out.</p>	
<ul style="list-style-type: none"> <li>Provide a link to the documents that describe the establishment, responsibilities and powers of the higher education institution's formal body(s) for quality assurance (Quality Assurance Strategy or Policy).</li> </ul>	Guideline 2.2.
<p>Internal acts precisely, in detail and concretely determine the responsibilities, obligations and powers of all entities involved in the quality assurance process. Powers and responsibilities are properly distributed so that they enable economical and efficient management of the quality of the processes carried out in the higher education institution.</p>	
<ul style="list-style-type: none"> <li>Provide a list of members of the quality assurance committee, ie members of the Quality Assurance Board or Committee (if any).</li> </ul>	Guideline 2.2.
<p>When it comes to the quality coordinator, it is not clear enough how he is chosen, who appoints him and whether there are any criteria he must fulfil (I could not find them in the mentioned documents). In most other organizational units (faculties), it is a person from among the teaching staff, in this case, it is the head of student services. Maybe it's nothing controversial, but it needs to be clarified further.</p> <p>Doubts that the Review Panel had regarding the sustainability of the coordinator's role were removed after familiarization with the actual circumstances of the work and the way the</p>	

coordinator fulfils its obligations. The head of student services proved to be a good organizational and personnel solution, and the implementation of measures, plans and procedures for quality assurance showed good results.

### **STANDARD 2. Internal quality assurance mechanisms**

#### **STRENGTHS:**

The general acts of the University and the Faculty prescribe procedures, measures and actions that ensure compliance with quality standards in the achievement of strategic and specific goals. Strategic documents are accompanied by concrete procedures, which define the parameters for monitoring continuity in the achievement of quality. A solid and coherent normative framework guarantees objectivity and measurability in the realization of quality indicators. There are prescribed forms, designated persons for coordination and clearly defined tasks, roles, authorizations and obligations of participants in the process of achieving and maintaining quality.

#### **WEAKNESSES:**

None.

#### **REQUIREMENTS FULFILLMENT LEVEL**

III

### STANDARD 3. THE ORGANISATION OF HIGHER EDUCATION INSTITUTION

<b>3. The organisation of higher education institution</b>	<b>Reference</b>
<ul style="list-style-type: none"> <li>Provide a link to the proposal for an act on the organization and systematization of workplaces.</li> </ul>	Guideline3.1.
<p>Based on the Rulebook on the internal organization and systematization of workplaces at the University of Banja Luka, it was observed that the Faculty of Security Studies, among others (not necessary), lacks the following positions: - head of the library - p. 82 - network administrator p. 83 - associate for the preparation of projects and promotion of the Faculty, p. 84 - guard/porter - p. 84</p> <p>Despite the observed shortcomings, the Review Panel determined that the existing organization and systematization of workplaces enables the smooth functioning of the institution and provides a solid basis for the development of new study programs.</p>	
<ul style="list-style-type: none"> <li>Provide links to decisions on the appointment of temporary management: Board of Directors, senate and acting rector or director.</li> </ul>	Guideline 3.1.
<p>Considering that it is an organizational unit of University of Banja Luka that has been successfully operating, the existing management bodies take care of all aspects of the</p>	

organization, and the Law on Higher Education published in the Official Gazette and the Statute of the University of Banja Luka are attached.

In the Statute of the University of Banja Luka, there is Article 4, which also defines these items: 3) election of management bodies; 5) independent development and curricula and research projects; 8) organization of studies, creation of study programs, knowledge assessment and issuance of diplomas and other public documents. The organizational units that are visited and the responsible persons are listed in the On-site visit to the higher education institution, as well as the contact persons.

- Provide evidence for the activities of temporary management, adopted acts, curricula and other documentation for initial accreditation.

Guideline 3.2.

Based on the reviewed regulations, such as laws, rules, decisions, regulations, rulebooks, forms and similar documentation, it can be said that the requirements for the initial accreditation have been met. Most of the mentioned documents are recent and in accordance with the current processes in higher education. Any document that is older than 10 years may in the following period be the subject of updating or issuing a completely new document, in order to meet the requirements and criteria of time, circumstances and potentially new conditions of study (for example, Instructions for the development and improvement of study programs, 2011) .

### **STANDARD 3. The organisation of the higher education institution**

#### **STRENGTHS:**

The higher education institution has developed normative regulations and effective mechanisms for efficient functioning. The organization is optimal considering the external environment, legal framework and available resources.

**WEAKNESSES:** None.

**REQUIREMENTS FULFILLMENT LEVEL**

III

### STANDARD 4. STUDIES

4. Studies	Reference
The Security and Crime Science study program was created as a connected and harmonized unit that meets all the requirements of the subject standard	
<ul style="list-style-type: none"> <li>• State the name of the study program, type and degree of study. Submit the entire study program in the manner described in the introductory part</li> </ul>	Guideline 4.1.

<p>Security and Crime Studies, the second cycle academic study program, is structured as requested and all details are provided in the documentation with supporting evidence.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to a document that clearly defines the goals, structure and content of the study program, the policy and procedure of student enrollment, learning methods, knowledge assessment methods, learning outcomes and competencies that students acquire.</li> </ul>	<p>Guideline 4.1.1.</p>
<p>The structure, goals, tasks, competencies of the graduated students and other indicators of the justification of the introduction of the study program are convincingly presented. The Review Panel carefully analyzed all aspects of the study program. Goals and objectives are achievable and sustainable. Course syllabi are modern and adapted to the needs of the labour market. Learning methods and outcomes are aligned with modern teaching, pedagogical and scientific principles. The methods of knowledge assessment as well as the procedures and enrollment policy are in accordance with the standards and practices in the wider academic community.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the documents that regulate the procedures for the development of study programs (adopting, amending and supplementing study programs, procedures for reviewing and innovating study programs, procedures for ensuring the quality of study programs, consultations with interested parties and the labour market).</li> </ul>	<p>Guideline 4.1.1.</p>
<p>Designated mechanisms for monitoring the development of study programs, including designed and implemented measures to ensure the quality of the study program, innovation of content, plans and programs; as well as the presented methods for surveying the labour market and conducting consultations with interested parties, sufficiently ensure quality and sustainability.</p> <p>The note already given earlier, it is only repeated and refers to the new version of the Instructions for the development and improvement of study programs, especially bearing in mind the need and ambition of various members of the University of Banja Luka to accredit new programs at all study levels in the near future.</p>	
<ul style="list-style-type: none"> <li>• Provide proof of compliance of the study program with the basic quality standards of the institution, as well as proof of its compliance with other study programs that the institution runs.</li> </ul>	<p>Guideline 4.1.2.</p>



<p>The study program is in all respects in accordance with the analyzed standards of the institution's functioning. Other study programs form a natural and logical whole with the proposed master's academic study program.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the document that defines the objectives of the study programs and prove the compliance of the study program with this document.</li> </ul>	<p>Guideline 4.1.3.</p>
<p>No inconsistency was observed between the proclaimed goals of the study program and its structure, content, and designated methods of implementation.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the document that prescribes the method of awarding ECTS points to individual courses (Regulations on the formation of ECTS points, determining the course code and the course syllabus).</li> </ul>	<p>Guideline 4.1.4.</p>
<p>In this regard, the study program is fully compliant with regulations, standards and norms. At the University level, there is a normative framework that governs relations and activities according to this requirement.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to a document that indicates the compatibility of the study program with at least three study programs that are run at accredited higher education institutions in countries that are signatories to the Bologna Declaration (one of which is from Republika Srpska).</li> </ul>	<p>Guideline 4.1.5.</p>
<p>Indisputable evidence of the fulfilment of this standard has been provided. Individually, there is a clear correspondence of the Security with similar master's programs in Sarajevo, Belgrade and Skopje and Crime Science with the same study programs in mentioned universities. The specificity of this master's program, Security and Crime Science is that this combination of scientific disciplines is not present at other academic institutions that we just mentioned, which certainly does not diminish their importance and value, i.e. the fulfilment of the necessary conditions for accreditation.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the document that defines the learning outcomes of the study program and explain how they were defined, and what activities preceded their definition.</li> </ul>	<p>Guideline 4.1.6. and 4.1.8.</p>
<p>The outcomes are properly defined and are aligned with the goals and structure of all courses in the document Elaborate on the justification of the performance of SP Security and Crime Science, p. 31-34.</p>	

<ul style="list-style-type: none"> <li>• Provide a link to the matrix of the connection between the learning outcomes of individual courses and the learning outcomes of the study program</li> </ul>	Guideline 4.1.7.
<p>Learning outcome matrices are presented very clearly, concretely and unambiguously. The expected outcomes correspond to the goals of the study program and justify its implementation.</p>	
<ul style="list-style-type: none"> <li>• Guideline 4.2. List the qualifications acquired by students of the study program..</li> </ul>	Guideline 4.2.
<p>The qualifications are defined in an appropriate manner and correspond to the learning outcomes, as well as the goals of the study program</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the document that prescribes exit qualifications and evidence of compliance of exit qualifications with EQF.</li> </ul>	Guideline 4.2.
<p>Elaborate on the justification of the implementation of study program Security and Crime Science, p. 33. No inconsistencies with the qualifications frameworks at the national and European level were observed. Exit qualifications are defined in accordance with current regulations and standards.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the learning outcomes and explain how the qualifications acquired by students are linked to the learning outcomes.</li> </ul>	Guideline 4.2.
<p>Elaborate on the justification of the implementation of the study program Security and Crime Science, p. 26 shows that the outcomes of the learning process are in accordance with the matrix of outcomes, the qualifications and competencies of the graduated students and with the goals of the study program.</p>	
<p><b>STANDARD 4. Studies</b></p>	
<p><b>STRENGTHS:</b> The intended outcomes, qualifications, goals and structure of the study program meet national and international regulations, standards and norms and justify the introduction and implementation of the study program.</p>	
<p><b>WEAKNESSES:</b> No significant deviations from the requirements of the standard were observed.</p>	
<p><b>REQUIREMENTS FULFILLMENT LEVEL</b></p>	<p>III</p>

STANDARD 5. SCIENTIFIC RESEARCH ACTIVITY

5. Scientific research activity	Reference
<ul style="list-style-type: none"> <li>Provide a link or submit a list of lecturers and associates who are involved in scientific research, professional and artistic projects and the results of scientific research and artistic activity of lecturers and associates in the last five years, including evidence of internationally recognized results in scientific research activity.</li> </ul>	Guideline 5.1.
<p>Evidence was provided of the competence of teachers and associates and their intensive science and research activity (Elaborate on the justification of performing Security and Crime Science study program, pp. 34 and 41 and the document "Additional Attachment 2".</p>	
<ul style="list-style-type: none"> <li>Provide a link to the list of the most significant published results of lecturers and associates in the previous 5 years.</li> </ul>	Guideline 5.1.
<p>The list of published papers of lecturers and associates, in a quantitative and qualitative sense, confirms their competence to teach units outlined in the study program. Documented by attachments in the mentioned documents.</p>	
<ul style="list-style-type: none"> <li>Provide a link to the plan of science, research, professional, or art work.</li> </ul>	Guideline 5.2.
<p>The scientific research activity plan was ambitiously formed and it is a proof of the institution's efforts to strengthen science and research capacities and competencies. The ambition to develop scientific research activity at this higher education institution is commendable. Serious scientific research activity is possible in well-designed and developed doctoral studies. In the accreditation phase of the master's study program, it is certainly necessary to design and take the first steps, which include strengthening the capacity and scientific potential of professors, creating a scientific base of papers and projects, organizing and participating in international conferences, participating in international project teams and similar activities, as well as gradually preparing students, who have the potential for scientific research activity, to slowly move in that direction. In this sense, it is necessary to elaborate even better the plan of scientific research activity in details and to clearly distinguish what belongs to the hard content and what belongs to the soft content of scientific research activity. The existing plan provides initial steps, which can be achieved in a period of two years, but it is necessary to work further on its development and inclusion of new elements.</p>	
<ul style="list-style-type: none"> <li>Provide a link to the proposed act regulating scientific research activity, professional, or art activities.</li> </ul>	Guideline 5.3.

The normative framework is clearly presented. The planning of science and research activities is carried out in accordance with the options and limitations of the external environment (normative and social).

The fund for the encouragement and promotion of scientific research activity is a good idea, but the funds can also be expanded to some other useful activities. For example, when an invitation is received to give a lecture at an international conference, the organizer provides all the funds for the invited lecturer, so it is not necessary to allocate additional funds from the Fund. Also, it is more necessary to provide funds for the publication of indexed scientific papers in international journals, where it is necessary to pay for publication, because such is the policy of the journal, than to reward the lecturer, who managed to publish that paper.

#### **STANDARD 5. Scientific research activity**

##### **STRENGTHS:**

The institution is dedicated to the development of scientific research competences of lecturers and associates and strives, according to objective possibilities and despite limitations, to provide a solid basis for their development and progress. The enthusiasm of the lecturers and associates and their commitment to scientific research in the respective narrow scientific fields is obvious.

##### **WEAKNESSES:**

No significant deviations from the requirements of the standard were observed.

##### **REQUIREMENTS FULFILLMENT LEVEL**

III

#### STANDARD 6. ACADEMIC STAFF

6. Academic staff	Reference
<ul style="list-style-type: none"> <li>• Provide a link to the list of the most significant published papers of lecturers and associates in the last 5 years.</li> <li>• Provide a link to a document that provides an overview of the lecturers teaching in the study program. The document should also contain data related to: the type of contract with the higher education institution, the workload of lecturers on the new study program, the total workload of lecturers at the higher education institution, the workload of lecturers at other higher education institutions in the RS/BiH.</li> </ul>	Guideline 6.1. 6.3. 6.5. 6.8.
<p>The published papers of the lecturers prove their competence to teach program units within the study program. Documents were submitted that provide insight into the list of hired</p>	

lecturers along with biographical and bibliographic data; evidence was presented on the legal basis for hiring all lecturers, as well as data on the individual and collective workload of lecturers on the study program, this and other higher education institutions in the RS/BiH. All of the above is available in the documentation and in the work system of the Agency's reviewers.

- Provide a link to the list of lecturers and associates who are hired to teach full-time with whom the higher education institution has concluded employment contracts or employment contracts with delayed effect. The list should contain the data required by the referenced guidelines.

Guideline 6.3. i 6.5. i 6.7.

The list of engaged lecturers and associates contains all the data required by the relevant guidelines. A special addendum to the documentation with data on ten lecturers permanently employed at the Faculty was submitted.

- Provide a link to documents containing the scientific, art and professional qualifications of the teaching staff with whom the higher education institution has concluded employment contracts or employment contracts with deferred effect with evidence of fulfillment of the conditions and criteria prescribed by law and the act regulating the conditions for promotion to academic title.

Guideline 6.2.

The qualification of lecturers and associates for teaching their units within the study program is documented. Lecturers and associates were elected to the appropriate positions in accordance with the relevant regulations, for which appropriate evidence was provided.

- Provide a link to the list of part-time lecturers and associates with whom the higher education institution has concluded employment contracts or employment contracts with deferred effect with evidence of fulfillment of the conditions and criteria prescribed by law and the act that regulates the conditions for promotion to academic title.

Guideline 6.6.

Thanks to the structure and legal status of the University (an integrated legal entity with associated faculties as organizational units without the status of a legal entity), the Faculty has provided a sufficient number of competent lecturers from other faculties, which ensures full coverage of courses within the study program. The legal basis for the engagement of lecturers who are not permanently employed at the Faculty was documented and presented to the members of the Review Panel.

<ul style="list-style-type: none"> <li>• Provide a link to the list of lecturers and associates with whom the higher education institution has concluded a contract on supplementary work or a contract on supplementary work with delayed effect.</li> </ul>	Guideline 6.6.
<p>The list of lecturers and associates who will be engaged in the study program and with whom an appropriate employment contract has been concluded was presented to the members of the Review Panel. The list is precise and informative. Relevant data on the workload of lecturers and associates have been provided.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to the list of lecturers and associates from another higher education institution with whom the higher education institution has an employment contract. In addition to the names of lecturers and associates, the list should also contain data on the workload of lecturers and associates.</li> </ul>	Smjernica 6.6.
<p>A list of hired lecturers and associates from other higher education institutions who will be engaged in the study program was presented. Relevant data on their workload in the study program is provided.</p>	
<ul style="list-style-type: none"> <li>• Submit in electronic form contracts with lecturers and associates who teach in the study program</li> </ul>	Guideline 6.3.
<p>The original documentation was presented during the visit and uploaded to the Agency's system for the purposes of the work of the Review panel.</p>	
<ul style="list-style-type: none"> <li>• Submit in electronic form decisions on promotion to academic titles: scientific – teaching titles, artist - teaching, teaching and associate titles.</li> </ul>	Guidelines 6.1. and 6.2.
<p>The documentation was properly submitted in electronic form, that is, it was uploaded to the reviewer's system.</p>	
<ul style="list-style-type: none"> <li>• Submit in electronic form the decision on the responsible lecturers and associates of the university (for all university members), that is, the college.</li> </ul>	Guideline 6.3.
<p>The documentation was duly submitted in electronic form - Decision of the University Senate number 02.04-3.2156-4-12/21.</p>	
<ul style="list-style-type: none"> <li>• • Submit a certificate from the Fund for pension and disability insurance on the registration of lecturers and</li> </ul>	Guideline 6.63.

<p>associates who have an employment contract, except for contracts with delayed effect.</p>	
<p>The documentation was duly submitted in electronic form in the form of individual tax returns.</p>	
<ul style="list-style-type: none"> <li>• Submit the consent of the higher education institution where the lecturer and associate has a full-time employment contract to be able to conclude an employment contract, supplementary work contract or employment contract with the higher education institution that is the applicant for initial accreditation.</li> </ul>	<p>Guideline 6.6.</p>
<p>Evidence confirming the consent of another higher education institution for hiring lecturers submitted or presented during the visit - considering that the Faculty has its own lecturers, it is only two teachers.</p>	
<ul style="list-style-type: none"> <li>• Submit a list of the workload of associates that should be in accordance with the requirements of the referenced guideline.</li> </ul>	<p>Smjernica 6.7.</p>
<p>Data was presented during the visit. In addition, in the Agency's system, the workload of all lecturers was calculated according to the automatic request of the application.</p>	
<p><b>STANDARD 6. Academic staff</b></p>	
<p><b>STRENGTHS:</b> All courses within the curriculum of the study program Security and Crime Science have adequate teaching staff for whom all the necessary documentation has been submitted.</p>	
<p><b>WEAKNESSES:</b> No significant shortcomings were observed according to the subject standard.</p>	
<p><b>REQUIREMENTS FULFILLMENT LEVEL</b></p>	<p><b>III</b></p>

#### STANDARD 7 NON-ACADEMIC STAFF

7. Non-academic staff	Reference
<ul style="list-style-type: none"> <li>• Provide a link to the list of administrative staff that contains information and job titles for which they have a</li> </ul>	<p>Guideline 7.1.</p>

full-time employment contract or a full-time employment contract with deferred effect.	
The provided data was relatively incomplete, but all the facts were established during the visit. The number and occupancy of non-academic staff positions is adequately determined. The filling of jobs is satisfactory. The functionality of the work of the administrative staff is at a high level.	
<ul style="list-style-type: none"> <li>Submit full-time employment contracts or deferred employment contracts for student services administrative staff</li> </ul>	Guideline 7.2.
Documentation duly submitted electronically - scanned originals of contracts and tax returns.	
<ul style="list-style-type: none"> <li>Submit contracts for staff engaged in legal and financial affairs, librarian affairs and information system maintenance affairs.</li> </ul>	Guideline 7.3.
Documentation duly submitted electronically.	
<b>STANDARD 7. Non-academic staff</b>	
<b>STRENGTHS:</b> The Faculty has provided all the necessary personnel for quality and smooth functioning of services that support the core activity.	
<b>STRENGTHS:</b> None.	
<b>REQUIREMENTS FULFILLMENT LEVEL</b>	<b>III</b>

## STANDARD 8. STUDENTS

<b>8. Students</b>	<b>Reference</b>
<ul style="list-style-type: none"> <li>Provide a link to a document that contains an example of a competition for admission to studies (the number of students who enroll, requirements for enrollment, criteria for determining the order of candidates, the procedure for conducting the competition, the method and deadlines for submitting an appeal against the established order, as well as the amount of tuition they</li> </ul>	Guidelines 8.1. and 8.5.



<p>pay students whose studies are not financed from the budget).</p>	
<p>The documentation containing an example of a competition for admission to studies has been duly submitted. All the data required by the relevant guidelines can be found in the submitted documentation. No shortcomings were observed in this regard.</p>	
<ul style="list-style-type: none"> <li>Specify the planned number of students for enrollment and evidence of compliance of the number of students with spatial and technical-technological conditions, as well as the document which outlines the teaching groups.</li> </ul>	<p>Guideline 8.2 i 8.4.</p>
<p>Despite certain doubts, the planned enrollment policy for the study program was well elaborated. The number of students is aligned with the spatial and technical-technological conditions of the faculty and the University. Teaching groups are adequately planned, which was presented during the discussion with the management and academic staff.</p>	
<ul style="list-style-type: none"> <li>Provide a link to the document that determines the conditions (general and special), that is, the criteria for the classification and selection of candidates for enrollment.</li> </ul>	<p>Guideline 8.3.</p>
<p>Normative acts have been duly submitted. The internal legal framework that governs the study rules is solid and coherent.</p> <p>When it comes to the rules of study, except for Article 44 within the Rules of Study for the I and II cycle of academic studies of the University, which approves the enrollment of students with disabilities under special conditions, they are equally included for the performance of all student duties, including taking the exam, but it is no longer stated how these conditions are ensured and actually implemented in practice, especially with individual members of the University.</p>	
<p><b>STANDARD 8. Students</b></p>	
<p><b>STRENGTHS:</b></p> <p>Future students can inform themselves through Faculty's Internet presentation about all the details required by this standard.</p>	
<p><b>WEAKNESSES:</b></p> <p>No shortcomings were observed in relation to this standard.</p>	
<p><b>REQUIREMENTS FULFILLMENT LEVEL</b></p>	<p><b>III</b></p>

## STANDARD 9. FACILITIES AND EQUIPMENT

9. Facilities and equipment	Reference
<ul style="list-style-type: none"> <li>Provide a link to the proof of ownership of the business space where the higher education institution will administer studies, as well as proof that the space meets the appropriate urban, technical-technological and hygienic conditions.</li> </ul>	Guidelines 9.1. and 9.4.
The evidence was properly submitted and presented. It is a public institution which, in accordance with the laws, is the property of the Republic.	
<ul style="list-style-type: none"> <li>Provide a link to the list of rooms with surface area in the higher education institution requesting a licence to operate, i.e. in a department outside the headquarters of the higher education institution requesting a licence to operate, including a description of the purpose of the premises and proof of fulfilment of the prerequisites for the teaching and scientific research activities.</li> </ul>	Guidelines 9.2. and 9.10.
Fulfilment of the relevant guidelines established during the visit and tour of the premises.	
<ul style="list-style-type: none"> <li>Provide an evidence that business space is provided for the work and needs of the student service, secretariat and student parliament.</li> </ul>	Guidelines 9.3. and 9.7.
Evidence was provided of the existence of suitable business space for work and the smooth functioning of the student service, the secretariat and the student parliament. Realistic and sustainable plans for expanding premises and improving existing conditions were presented.	
<ul style="list-style-type: none"> <li>Provide a link to the list of necessary technical equipment that is used in the teaching process, and which ensures teaching in accordance with health and safety standards</li> </ul>	Guidelines 9.4. and 9.6.
Evidence was provided through the submitted documentation. During the visit it was confirmed that the technical equipment is used in the teaching process. No shortcomings were observed in terms of compliance with regulations on safety and health at work.	
<ul style="list-style-type: none"> <li>Submit a certified extract from the inventory book, which, among other things, proves the possession of appropriate technical equipment as well as the required number of computers available to students.</li> </ul>	Guidelines 9.5 and 9.9.
Documentation submitted on time electronically.	

<ul style="list-style-type: none"> <li>• Navesti link na dokument kojim se dokazuje pokrivenost svih predmeta odgovarajućim učilima i pomoćnim nastavnim sredstvima za kvalitetno odvijanje nastavnog procesa.</li> <li>• Provide a link to a document that proves that appropriate teaching aids are used in the teaching process.</li> </ul>	Guideline 9.8.
Documentation duly submitted electronically. Additional evidence was provided during the visit.	
<ul style="list-style-type: none"> <li>• Provide a link to a document that lists the resources of the higher education institution for carrying out scientific research activities.</li> </ul>	Guideline 9.11.
Evidence confirming the fulfilment of the requirements submitted and presented.	
<ul style="list-style-type: none"> <li>• Provide links to contracts with institutions with which the higher education institution has signed contracts for conducting scientific research activity.</li> </ul>	Guideline 9.11.
Electronic copies of the contracts duly delivered - resources of the Ministry of Internal Affairs of the Republic of Srpska and others.	
<ul style="list-style-type: none"> <li>• Provide a link to a document that proves the possession of equipment for remote teaching (equipment, teaching aids, laboratories, platforms, etc.).</li> </ul>	Guideline 9.12.
Evidence was duly submitted and presented during the visit - a remote work platform that was used during the recent pandemic.	
<b>STANDARD 9. Facilities and equipment</b>	
<b>STRENGTHS:</b> All requirements of the subject standard have been met.	
<b>WEAKNESSES:</b> No significant shortcomings were observed.	
<b>REQUIREMENTS FULFILLMENT LEVEL</b>	<b>III</b>

STANDARD 10. LIBRARY, TEXTBOOKS AND IT SUPPORT

10. Library, textbooks and IT support	Reference
<ul style="list-style-type: none"> <li>Submit a link to a summary of the number of library units in the higher education institution for which a licence to work is requested (register of library materials in electronic form).</li> </ul>	Guideline 10.1.
<p>Documentation duly submitted electronically. A summary of the available library units indicates that the institution has a sufficient number of relevant titles for the needs of the study program.</p> <p>For certain textbooks, there is a satisfactory number of available copies within the Faculty of Security Studies library, for some it is only one or two to three copies, which is insufficient according to the number of students. If additional copies are available through other university libraries, that would be good, or if they are available for sale through the Faculty's script store for editions of members of the University. It is also desirable to encourage the publishing activity through which new textbooks will be published, especially for professors engaged in this study program, because some examples of textbooks represent older editions, and innovation is necessary in certain dynamic areas and disciplines that are rapidly developing.</p>	
<ul style="list-style-type: none"> <li>Provide a link to an overview of the number and titles of textbooks by scientific field and courses (in Serbian and other languages) that are available to students, including electronic editions.</li> </ul>	Guidelines 10.1. and 10.6.
Documentation duly submitted. Additional evidence was presented during the visit.	
<ul style="list-style-type: none"> <li>Provide a link to the act on textbooks (rulebook or some other act that regulates library materials in terms of having textbooks for the needs of students).</li> </ul>	Guidelines 10.1. and 10.6.
Normative acts presented during the visit - it is a university-level act harmonized with the regulations that regulate library activity.	
<ul style="list-style-type: none"> <li>List subscriptions to databases of scientific journals or agreements with institutions that allow direct access to search engines of databases with scientific journals.</li> </ul>	Guidelines 10.4. and 10.5.
<p>Observed temporary shortcomings regarding the possibility of using databases of scientific journals. Evidence provided on alternative ways of overcoming the observed problems, as well as on their elimination in the near future.</p>	

Higher education institution should enable continuous funds for subscriptions to scientific journal bases through the Fund for Incentive and Promotion of Scientific and Research Activities.	
<ul style="list-style-type: none"> <li>Submit a statement on the possession of a reading room with appropriate equipment for monitoring library content, as well as information equipment that is necessary for the teaching process, scientific, research and art activities.</li> </ul>	Guidelines 10.2. and 10.7.
Dostavljena izjava adekvatnog sadržaja. Tokom obilaska čitaoničkog prostora utvrđene činjenice i pruženi dodatni dokazi o ispunjenosti uslova. Submitted statement of adequate content. During the tour of the reading area additional evidence was provided on the fulfilment of the requirements.	
<b>STANDARD 10. Library, textbooks and IT support</b>	
<b>STRENGTHS:</b> After reviewing the extensive documentation and visiting the Faculty, it was established that the requirements of the standard were met.	
<b>WEAKNESSES:</b> No significant shortcomings were observed.	
<b>REQUIREMENTS FULFILLMENT LEVEL</b>	<b>III</b>

#### STANDARD 11. Funds

<b>11. Funds</b>	<b>Reference</b>
<ul style="list-style-type: none"> <li>Provide a link to the financial plan for the current year and the decision of the temporary management body on the adoption of the financial plan.</li> </ul>	Guidelines 11.1. and 11.2.
The financial plan of the faculty for the current year has been duly submitted. No weaknesses were observed that would significantly affect the possibility of administering the new study program.	
<ul style="list-style-type: none"> <li>Provide a link to a bank guarantee in the amount of 50% of the tuition fee for each student, for the continuation</li> </ul>	Guideline 11.2.

<p>and completion of studies in the event of the closure of the institution for which a licence to work is requested or the termination of a specific study program.</p>	
<p>Documentation is not presented because this guideline refers to privately owned institutions. During the visit, assurances and evidence of the financial stability of the Faculty were provided.</p>	
<ul style="list-style-type: none"> <li>• Provide a link to an agreement with another accredited higher education institution from Republika Srpska on ensuring the completion of studies for students in the event of closure of institution or termination of a specific study program.</li> </ul>	<p>Guideline 11.3.</p>
<p>The documentation was not submitted because according to the regulations of the Republic of Srpska, all students are provided for within the higher education system. During the visit, assurances and evidence were provided about ensuring the continuity of studies and regulated relations with other public higher education institutions in this matter. It was pointed to the advantages that the status of an integrated university provides in this respect.</p>	
<p><b>STANDARD 11. Funds</b></p>	
<p><b>STRENGTHS:</b> The budget of Republika Srpska provides funds for all students who fulfil their duties regularly and on time, all according to the Law on Higher Education.</p>	
<p><b>WEAKNESSES:</b> None.</p>	
<p><b>REQUIREMENTS FULFILLMENT LEVEL</b></p>	<p><b>III</b></p>

### 3. Final opinion of the Review Panel

After inspecting the complete submitted documentation, visiting the higher education institution and analyzing all the documents, procedures and ways of functioning of the higher education institution in terms of the operation of the study program, and after completing the assessment process, the following level of fulfilment of requirements of the standards and criteria of the study program was set:

STANDARADS	REQUIREMENTS FULFILLMENT LEVEL
1. Goals and core tasks of the higher education institution	III
2. The internal quality assurance mechanism	III
3. The organisation of higher education institution	III
4. Studies	III
5. Scientific and research activity	II
6. Academic staff	III
7. Non-academic staff	II
8. Students	III
9. Facilities and equipment	III
10. Library, textbooks and IT support	III
11. Funds	III

**Based on the overall assessment of the quality of the second cycle Security and Crime Science study program, the Review Panel's final opinion is that the Faculty of Security meets the prescribed requirements of the Standard for Initial Accreditation. The opinion of the Review Panel is also the basis for the Agency to make a recommendation for initial accreditation with the purpose of issuing a licence to operate.**

Members of the Review Panel:

**Prof. Mladen Milošević, PhD**

representative of the academic community, chairman

**Prof. Svetlana Stanarević, PhD**, memeber, representative of the academic community

**Dragana Kokot**, member, representative of business and practice

**Simeon Petković**, student representative, member